

MasterBUILT® Hotels develops, builds, manages and invests in best-in-class limited service hotels across Canada. We live and breathe new build hotels...developing more than anyone else in the country. Being an industry leader means we are always in search of the best people that share our four Core Obsessions, are Ideal Team Players, and have a desire to learn and grow.

NEW OPPORTUNITY: Site Supervisor, Construction Port Elgin, ON

The **Site Supervisor, Construction** will be responsible to oversee activities of construction projects onsite, including managing construction crews, inspecting work and progress, and resolving and/or escalating issues as required to ensure projects are completed in a timely and cost-efficient manner. This position will be a one-year contract with the opportunity for an extension.

RESPONSIBILITIES:

- Own and champion construction schedule with all stakeholders.
- Based on approved schedule, monitor, supervise and inspect coordination and completion of contractor and vendor tasks/work.
- Manage change requests to ensure they meet approved resource and construction budget costs and approved timeline.
- Produce weekly budget vs. actual cost and timeline variance reports to track impact to approved costs and timelines.
- Produce daily and weekly project updates to the Project Manager.
- Lead deficiency, consultant and authority inspections and resolutions with cross-functional teams, trades, vendors, contractors and team members.
- Procure construction material and coordinate acceptance of site deliveries.
- Self-perform some minor tasks (i.e. blocking and backing, caulking, minor paint, etc.).
- Review vendor and contractor field tickets and invoices for payment.
- Chair daily trade meetings and health and safety meetings.
- Champion Safety Program compliance.

QUALIFICATIONS:

Experience Required

- A minimum of 10 years progressive construction experience, including 5-7 years of direct Site Supervision. Previous experience commercial or multi-family builds considered an asset.
- Demonstrated knowledge and understanding of construction processes and practices.
- Knowledge of different construction methods, sequencing, problem solving and timelines.
- In-depth experience with CCDC contracts (CCCA would be considered an asset).
- Ability to understand and employ engineering/construction plans/specifications, methods and procedures.
- Knowledge of relevant construction law and building codes.
- Ability to solve problems related to construction, sequencing and staffing.
- Intermediate computer skills - good understanding of Microsoft Windows, Word, Excel, Project, Outlook, and the Builder MT systems.

NEW OPPORTUNITY

Mission Critical Competencies

- Leadership qualities; skilled at managing a team and facilitating goal accomplishment with strategies and plans to drive results – requires the ability to inspire confidence and gain respect of both external and internal clients.
- Skilled at establishing effective relationships with vendors, trade partners and team members, promoting openness, trust and confidence.
- Excellent communication skills; the ability to convey information and ideas through a variety of media, excellent negotiation skills.
- Energetic, proactive, and perseveres to attain goals, proven track record of meeting deadlines within budget.

Desired Education

- Must hold at least one of the following designations C.E.T., P.Tech, PMP, GSC.

MASTERBUILT OFFERS:

- A corporate culture that our employees describe as: Entrepreneurial, Results Focused, Relationship Oriented, Supportive of Growth & Learning, Collaborative, Empowering and Fun
- An opportunity to put your creativity to work: we want to be the trend setters, not the ones fighting to catch up
- A flexible benefits package that recognizes various personal/family situations
- A rewarding culture to maintain and add value to
- A supportive management team who walks the talk
- A cooperative management team that is strategic and forward thinking

TO APPLY:

To apply send all resumes to <https://masterbuiltsuperior.bamboohr.com/jobs/view.php?id=74>. We thank all applicants for their submissions, but only those deemed qualified by our hiring manager will be contacted. No phone calls please.